



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ARANSAS PASS
600 W. CLEVELAND, ARANSAS PASS, TEXAS
DECEMBER 5, 2016 - 7:00 PM**

1. CALL TO ORDER.

2. INVOCATION AND PLEDGE OF ALLEGIANCE.

3. PRESENTATIONS AND PROCLAMATIONS.

4. BOARD AND COMMISSION APPOINTMENTS.

4.I. San Patricio County Economic Development Board Of Directors

Documents:

[SAN PATRICIO EDC BOARD APPOINTMENT.PDF](#)

5. CONSENT AGENDA.

All of the following items on the Consent Agenda are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council member so requests. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5.I. Approval Of Regular Meeting Minutes Of November 21, 2016.

Documents:

[11-21-16 REGULAR.PDF](#)

6. PUBLIC HEARINGS.

7. CITY MANAGER.

7.I. Consider And Act On Request From Aransas Pass Chamber Of Commerce For Use Of The Shrimporee Grounds, And An Allowance From The City's Budget For Assistance Of Police Protection For The Annual Shrimporee From June 8th (Carnival Only) Through June 11, 2016.

Documents:

[REQUEST TO CITY OF ARANSAS PASS-SHRIMPOREE.PDF](#)
[AGENDA MEMO - SHRIMPOREE.PDF](#)

7.II. Consider And Act To Sponsor Shoe Drive For Children And Seniors Of Aransas Pass.

Documents:

[AGENDA MEMO - SHOE DRIVE.PDF](#)

- 7.III. Consider And Act On Canceling The January 2, 2017 City Council Meeting Due To A City Holiday.

Documents:

[AGENDA MEMO - CITY HOLIDAY.PDF](#)

- 7.IV. Update(S):

- a. Council Salary for October 2015 through October 2016.
- b. Employee Christmas Luncheon.

8. COMMUNITY ENRICHMENT.

Community Enrichment includes the following: Parks, Civic Center, Aquatic Facility, Library, and Senior Center.

9. FINANCE.

Finance includes the following: Utility Billing, Finance, Human Resources, and Meter Reading.

10. DEVELOPMENT SERVICES.

Development Services includes the following: Building Services, Planning, Public Works, and Maintenance.

11. INFORMATION TECHNOLOGY.

12. PUBLIC SAFETY.

Public Safety includes the following: Police, Fire, EMS, Harbor, and Emergency Management

- 12.I. Consider And Act On City Council Direction To Staff Regarding Amendments To The City Code Of Ordinances, Section 19.5 - Fishing Pier At Harbor Point Park.

Documents:

[AGENDA MEMO - PARK RULES.PDF](#)

[PARK RULES.PDF](#)

[HARBOR SIGNAGE.PDF](#)

13. CITIZEN COMMENTS.

Citizen comments is intended for matters that are not scheduled on the agenda. Please limit presentations to three minutes. A recording is made of the meeting; therefore, please speak into the microphone located at the podium and state your name and address.

14. EXECUTIVE SESSION.

- 14.I. The City Council May Recess Into Executive Session To Discuss The Following Item Pursuant To Chapter 551 Of The Texas Government Code:

- a. Section 551.071: Consultation with City Attorney: Harbor Lease - Captain Baitshack.
- b. Section 551.071: Consultation with City Attorney: Harbor Lease - AP Seafood Packers.
- c. Section 551.074: Personnel Matters: City Manager Evaluation.

Reconvene in Open Session to Consider and Act on Findings of Executive Session:

- a. Section 551.071: Consultation with City Attorney: Harbor Lease - Captain

Baitshack.

b. Section 551.071: Consultation with City Attorney: Harbor Lease - AP Seafood Packers.

c. Section 551.074: Personnel Matters: City Manager Evaluation.

15. ADJOURNMENT.

16. POSTING STATEMENT.

I certify that the above notice of meeting was posted at the Aransas Pass City Hall located at 600 W. Cleveland, Aransas Pass, TX 78336 on _____, 2016 at _____ a.m./p.m.

**Mary Juarez
City Secretary**

PERSONS WITH DISABILITIES PLANNING TO ATTEND THIS MEETING WHO MAY NEED AUXILIARY SERVICES ARE ASKED TO CONTACT THE CITY SECRETARY'S OFFICE AT (361) 758-5301, TWENTY-FOUR (24) HOURS IN ADVANCE OF THE MEETING.



November 28, 2016

Mayor Adan Chapa and Aransas Pass Council
City of Aransas Pass
600 West Cleveland Blvd.
Aransas Pass, Texas 78336

RE: Appointment to the San Patricio County Economic Development Board of Directors

Dear Mayor Chapa,

The term of the City of Aransas Pass appointee to the Board of the San Patricio County Economic Development Corporation has expired. Sylvia Carrillo is eligible to be re-appointed to another three-year term starting January 1, 2017, if your council so chooses.

Please consider this an agenda request for a re-appointment or an appointment to the Board of the San Patricio County EDC. Let us know in writing who you appoint to the board by December 15, 2016. We look forward to hearing from you.

If you have any questions, I can be reached at (361)704-3070 or beckym@sanpatricioedc.com

Sincerely,

A handwritten signature in black ink that reads "Becky Gallagher". The signature is written in a cursive, flowing style.

Becky Gallagher
Director of Administration
San Patricio County EDC

STATE OF TEXAS §
COUNTIES OF ARANSAS §
SAN PATRICIO AND NUECES §
CITY OF ARANSAS PASS §

A Regular Meeting of the Aransas Pass City Council was held on Monday, November 21, 2016 in the Aransas Pass City Hall, 600 W. Cleveland Blvd., Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Mayor Adan Chapa, and Council Members Vickie Abrego, Billy Ellis, Phillip Hyatt and Carrie Scruggs were present. Also present was City Manager Sylvia Carrillo and City Attorney Allen Lawrence.

1. **CALL MEETING TO ORDER.**

Mayor Chapa called the meeting to order at 7:00 pm.

2. **INVOCATION AND PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG.**

Mayor Chapa gave the Invocation and led the Pledge of Allegiance to the United States Flag.

3. **PRESENTATIONS AND PROCLAMATIONS:**

There were no Presentation items.

4. **BOARD AND COMMISSION APPOINTMENTS:**

There were no Board Appointment items.

5. **CONSENT AGENDA:**

5.I. Resolution No. 2016-794, authorizing Tax Re-Sale of property locates at Lots 1 and 2, Block 441, Original Townsite, City of Aransas pass, San Patricio County, Texas.

5.II. Approval of Regular Meeting Minutes of November 7, 2016.

A motion was made by Council Member Hyatt to approve Items 5.I and 5.II, seconded by Mayor Pro Tem Ellis, and the motion carried.

6. **PUBLIC HEARING:**

City Attorney Lawrence declared the public hearing open on Items 1 and 2. City Manager Carrillo explained that on Item 1, the property owner wishes to divide the property into two lots for heirs' future inheritance of the property. Ms. Carrillo then referred to Item No. 2 and stated that several years ago, the city council approved a Planned Unit Development being a special plat known as Iron Gator. She stated that there were annexation and infrastructure orders and the Proposed Plat is to finish and cleanup the work that was not completed.

There being no further comments, City Attorney Lawrence declared the public hearings closed.

6.I. Public hearing on the following Plats:

1. Plat No. 1611017-P13, Teal Lodge, Block 1, Lots 1 and 2 (Final – 2.205 Acres)
2. Plat No. 1611018-P14, Southern Oaks, Block 1, Lots 1, 2, 3, and 4 (Final – 34.855)

6.II Consider and Act on the following Plats:

1. Plat No. 1611017-P13, Teal Lodge, Block 1, Lots 1 and 2 (Final – 2.205 Acres)
2. Plat No. 1611018-P14, Southern Oaks, Block 1, Lots 1, 2, 3, and 4 (Final – 34.855)

A motion was made by Council Member Hyatt to approve Items 1 and 2, seconded by Mayor Pro Tem Ellis, and the motion carried.

7. **CITY MANAGER**

7.I. Consider and Act on awarding bid for Procurement of Administrators for the 2017-2018 Grant Application Cycle.

City Manager Carrillo stated that this item is to award the bid for Administrators. She stated that a request for proposals was issued for Administrators and Engineers for the Grant Application Cycle. She stated that the bid for Engineers needs clarification and is not ready to award. She stated that the only bid submitted for Administrators is GrantWorks and that staff recommends awarding to the sole bidder.

A motion was made by Council Member Hyatt to approve Item 7.I, seconded by Council Member Abrego, and the motion carried.

7.II. ~~Consider and Act on approving \$1,500 for assistance with Indigent Cemetery Services.~~

City Manager Carrillo stated that the organization is requesting assistance for indigent cemetery services. She informed the Council that there is a historical marker within the Aransas Pass ETJ that was initially established to serve the Mexican American in the community and later included indigent cemetery services for the community. She added that the primary business comes from Charlie Marshall Funeral Home. Ms. Carrillo stated that they are requesting \$1,500 in in-kind services or monetary donation to help upkeep the grounds, and to assist with expanding the cemetery to meet the needs of the community. She informed the Council that they not only serve Aransas Pass and that if assistance is received from Aransas County or San Patricio County they can be buried there as well.

Council Member Abrego asked who are the individuals involved in the organization, and Ms. Carrillo responded that she was approached by Mr. Torres.

Council Member Hyatt asked if the group has a Board of Directors, and Ms. Carrillo responded that they do have a board and have their 501-3c designation. Ms. Carrillo stated that since it is unclear on whether they are requesting in-kind services or monetary donation, she is requesting to table until the next meeting so that a representative can be present.

A motion was made by Council Member Abrego to table Item 7.II, seconded by Council Member Hyatt, and the motion carried.

7.III. Consider and Act on issuance of Request for Proposals for Brush Disposal at the Collection.

City Manager Carrillo stated that an unsolicited bid was received in the amount of \$82,000 for brush disposal at the Collection Station. Ms. Carrillo added that the amount is large enough to go out for an RFP.

A motion was made by Council Member Hyatt to approve Item No. 7.III, seconded by Council Member Abrego, and the motion carried.

7.IV. Consider and Act on issuance of Request for Proposals for Electricity.

City Manager Carrillo stated that this is for an RFP for electricity. She added that the City has been a part of Texas Coalition for Affordable Power (TCAP) for sometime. She added that issuing an RFP would allow the City to shop for electric rates at a rate that is competitive in the market. Ms. Carrillo stated that the current rate for the City is \$0.72kWh, and that local market rates range from \$0.04 to \$0.05.

A motion was made by Council Member Abrego to approve Item 7.IV, seconded by Council Member Hyatt, and the motion carried.

7.V. Updates:

Ms. Carrillo stated that the Council's Salary Payment would be provided at the next council meeting. Ms. Carrillo then provided an update on the following: a) San Patricio Municipal Water District – will be passing a water rate increase to City residents of approximately .04¢ per thousand gallons due to the recent closure of Sherwin Alumnia; b) RFP – Solid Waste Collection – Council previously approved issuance of RFP and will be advertised next week in the paper and current contract due to expire in May; c) Post Fall Fest – served under 500 guests; d) 13th Street – received first paving completed; e) Dog Park – RFP for plumbing and electrical to be advertised next week; and f) Christmas Decorations – will be going up the week after Thanksgiving.

8. COMMUNITY ENRICHMENT:

There were no Community Enrichment Items.

9. FINANCE DEPARTMENT:

9.I. Consider and Act on Resolution No. 2016-795 designating authorized representatives for the City Investment Fund, TexPool.

Sandra Garcia, Comptroller stated that the purpose of this item is to designate representatives to transfer funds from and into TexPool. She stated that she would be the only person able to do transfers and that Ms. Amber Ybarra would only have inquiry rights.

A motion was made by Mayor Pro Tem Ellis to approve Item No. 9.I, seconded by Council Member Hyatt, and the motion carried.

10. DEVELOPMENT SERVICES:

There were no Development Services Items.

11. INFORMATION TECHNOLOGY:

There were no Information Technology items.

12. PUBLIC SAFETY:

12.I. Consider and Act on allowing the Police Department to award the security camera proposal to Advanced Communications and Cabling for the amount of \$73,791.85.

Eric Blanchard, Police Chief stated that the purpose of this item is to purchase security cameras for certain locations to help with vandalism. Mr. David Offalter stated that an RFP was issued and four proposals were submitted and that is recommending Advanced Communications and Cabling. He added that they were the third highest bidder, but the lowest bidder that offered cameras that meet the requirements of the bid.

Mayor Chapa asked if the proposals include maintenance, and Mr. Offalter responded that it includes a three year maintenance and support.

Council Membe Hyatt asked where the cameras will be installed, and Mr. Offalter responded that cameras will be placed at Harbor Park, Memorial Park, Softball Field, Baseball Field, and City Hall.

A motion was made by Council Member Hyatt to approve Item No. 12.1, seconded by Council Member Abrego, and the motion carried.

12.II. Consider and Act on approving the Chief of Police to purchase Police Vehicles from Allen Samuels, Aransas Pass, Texas to include necessary outfitting and emergency equipment (from Best Bidder through Buy Board Contracts), in an amount not to exceed \$100,000.

Eric Blanchard, Police Chief stated that the purpose of this item is to purchase Police Vehicles to replace older vehicles. He added that the Council had previously approved a five-year blanket bid in 2015 for the purchase of police vehicles and that this purchase is within the blanket bid.

Mayor Chapa asked how many vehicles are being purchased, and Mr. Blanchard responded that at least three vehicles, perhaps four.

Council Member Hyatt asked if they are police option vehicles, and Mr. Blanchard responded that the Patrol Vehicles is an option vehicle, the Truck would be Police Packaged, and the other vehicles would be off the lot.

A motion was made by Mayor Pro Tem Ellis to approve Item No. 12.II, seconded by Council Member Hyatt, and the motion carried.

12.III. Police Department Stats for October 2016.

Police Chief Blanchard provided a report on the statistics for the month of October 2016. He discussed the traffic stops, citations issued, violations cited, arrests, juvenile detentions, and code enforcement. In addition, he reported that in the month of October there were no complaints filed. He added that there were eleven staff recognitions, and a total of 579 training

hours. Mr. Blanchard also discussed highlights for the Patrol Division, CID Division, Training Division, EMC Division and Animal Control Division.

13. CITIZEN COMMENTS:

There were no Citizen Comments.

14. EXECUTIVE SESSION:

The meeting was recessed into Executive Session at 7:32 pm under the provisions of Section 551, Texas Government Code to discuss the authority of:

- a. Section 551.071: Consultation with City Attorney: Harbor Lease – Captain Baitshack.
- b. Section 551.071: Consultation with City Attorney: Naismith Lawsuit.

The Council returned from Executive Session at 8:26 pm.

- a. Section 551.071: Consultation with City Attorney: Harbor Lease – Captain Baitshack.

A motion was made by Council Member Hyatt to authorize the City Manager to continue negotiations with Captain Baitshack and bring a proposal to Council, seconded by Mayor Pro Tem Ellis, and the motion carried.

- b. Section 551.071: Consultation with City Attorney: Naismith Lawsuit.

Mayor Chapa announced that no action will be taken on this item.

15. ADJOURNMENT

There being no further business to come before the Council, Mayor Chapa adjourned the meeting at 8:27 pm.

Adan Chapa
Mayor

Mary Juarez
City Secretary

Approved on: _____



December 1, 2016

City of Aransas Pass
Attn: Sylvia Carrillo
PO BOX 2000
Aransas Pass, TX 78336

Dear Mayor Chapa, Councilman Hyatt, Scruggs, Ellis, Abrego and City Manager Sylvia Carrillo,

For more than 68 years the Shrimporee has been a celebration of the ties Aransas Pass had with the fishing and shrimping industry. Over that period of time, the Chamber of Commerce and the City of Aransas Pass have partnered together in planning and organizing this very successful event.

We continue seeking your support and partnership of Shrimporee by granting us permission to use the Community Park aka "Shrimporee Grounds" and an allowance in your budget for the assistance of police protection. In past years we have also asked for an allowance in the City's budget for Public Works. In past years we were granted allowances for both departments but decided not to submit cost related to wages incurred by Public Works. A successful event allowed the Chamber the opportunity to show our appreciation for the City's support, by taking on that cost. Shrimporee is progressively gaining momentum and becoming larger every year. This event has a major impact on our community bringing in much needed revenues for hotels, restaurant and retail stores along with opportunities for our local nonprofits to provide scholarships for our youth and continue their humanitarian and community projects.

The Chamber is also asking to be added as an additional insured on the City's general liability policy as done in previous years. Additionally, the Chamber of Commerce carries general liability insurance making sure to include the City of Aransas Pass as "additional insured."

Shrimporee is a joint effort of citizens, business and professional leaders, in addition to hundreds of volunteers who come together to promote the first class community that Aransas Pass is. Shrimporee has played such a major role in the community and continues to be so very important to so many people.

We would like to be able to have the Carnival open once again on Thursday evening prior to Shrimporee if approved. The Chamber will have 3 off-site parking lot/pick-ups & drop off areas and will be using motor coaches to transport people to and from the festival. The 2017 Shrimporee is scheduled for June 9-11th with the carnival beginning on the 8th.

Thank you for your consideration of our requests. We truly appreciate the ongoing support we receive from the City of Aransas Pass and the positive relationship that has been built between us.

Respectfully,

Rosemary Vega, CEO
Aransas Pass Chamber of Commerce



CITY OF ARANSAS PASS

AGENDA MEMORANDUM

City Council Meeting of December 5, 2016

Date: December 2, 2016
To: Mayor and Council
From: Sylvia Carrillo, City Manager
scarrillo@aransaspasstx.gov

Title: Consider and Act on request from the Aransas Pass Chamber of Commerce for use of the Shrimporee Grounds, and an allowance in the City's budget for assistance of police protection for the Annual Shrimporee in June of 2017.

PURPOSE:

This request is to for approval to use the "Shrimporee Grounds" and to allow for police protection for the annual event.

BACKGROUND AND FINDINGS:

Traditionally, the Council has approved this request from the Aransas Pass Chamber of Commerce.

Total Cost for Shrimporee Police Protection is approximately \$25,000-\$28,000 and covers overtime and other expenses necessary to protect the public during the event. This amount does not include the cost of staffing necessary in the Public Works area which is amount near or equivalent to.

ALTERNATIVES:

Require the Chamber to pay a portion of the public expense.

CONFORMITY TO CITY POLICY:

This conforms to City policy.

EMERGENCY/NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

City Manager and Police

FINANCIAL IMPACT:

Operating

Revenue

Capital

Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$25,000		
Encumbered/ Expended Amount				
This item				
BALANCE				

Fund(s): Police Department Operating Funds

Comments:

RECOMMENDATION:

Staff recommends some contribution from the Chamber to recover a portion of the expense.

LIST OF SUPPORTING DOCUMENTS:

Request from Aransas Pass Chamber of Commerce



CITY OF ARANSAS PASS

AGENDA MEMORANDUM
City Council Meeting of 2015

Date: December 5, 2016

To: City Council

From: Sylvia Carrillo, CPM

Title: Consider and Act to Sponsor Shoe Drive for Children and Seniors of Aransas Pass

PURPOSE: To provide shoes to indigent children and seniors of Aransas Pass

BACKGROUND AND FINDINGS: Over the last three (3) years, the City has sponsored a shoe drive for needy children in APISD. Each year we have helped more than 75 children and their families with shoes for the winter season. This year, we'd like to focus on our seniors as well. We serve over 25 seniors in our Senior Program, over 30 seniors in our Thanksgiving meal and shut in program, as well as over 30 seniors in the Aransas Pass Housing Authority.

ALTERNATIVES:

Fund only the Children

Fund only the Seniors

EMERGENCY/NON-EMERGENCY:

Not an emergency

DEPARTMENTAL CLEARANCES:

City Manager

FINANCIAL IMPACT:

Operating

Revenue

Capital

Not applicable

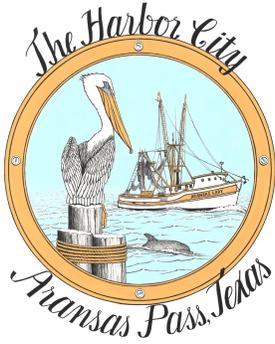
Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered/ Expended Amount				
This item				
BALANCE				

Fund(s):

Comments: Funded out of Council Discretionary

RECOMMENDATION: Fund both programs

LIST OF SUPPORTING DOCUMENTS:



CITY OF ARANSAS PASS

AGENDA MEMORANDUM

City Council Meeting of December 5, 2016

Date: December 2, 2016

To: Mayor and Council

From: Sylvia Carrillo, City Manager
scarrillo@aransaspasstx.gov

Title: Consider and Act on canceling the January 2, 2017 City Council meeting due to a City Holiday

PURPOSE:

January 2, 2017 is a City Holiday.

ALTERNATIVES:

Cancel the first meeting in January.

RECOMMENDATION:

Staff recommends canceling the first meeting in January.

CONFORMITY TO CITY POLICY:

This conforms to the general city policy.



CITY OF ARANSAS PASS

AGENDA MEMORANDUM

City Council Meeting of December 5, 2016

Date: November 29, 2016

To: City Council

From: Sylvia Carrillo, City Manager
scarillo@aransaspasstx.gov

Title: Amendment to Ordinance

PURPOSE:

Review need for additional Harbor Point Park ordinance.

BACKGROUND AND FINDINGS:

Current ordinances within City Code 19.5 fail to address several areas of concern which require additional control for effective and safe use of the Harbor Point Park.

- Speeding through the park is unsafe.
- Fishermen using cast nets on the fishing pier cause problems with other fishermen as they disturb fish and endanger nearby persons.
- Some fishermen will set up many fishing poles and claim an unfair portion of pier space (as many as six poles have been observed).
- Unattended children frequently climb on the safety railings and thus endanger themselves.

ALTERNATIVES:

Consider possible amendments to City Code 19.5 to aid in control of park use

Take no action

CONFORMITY TO CITY POLICY:

City Council may amend City Code.

EMERGENCY/NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Harbor

FINANCIAL IMPACT:

Comments: No additional expense required.

RECOMMENDATION:

Staff recommends amending City Code 19.5 to increase control by:

- Setting speed limit in the park at 10 MPH beginning at Seaman's Memorial Tower
- No cast nets on fishing pier
- No more than two fishing rods per person on pier
- No unattended children under age 13 on pier

LIST OF SUPPORTING DOCUMENTS:

Copy of Park Rules to be posted at park
Geographical location of 3 posted signs

CITY OF ARANSAS PASS

Harbor Point Park Park Rules Chap.19.5 of City Code

FISHING PIER AND BOAT RAMPS OPEN 24 HOURS

- SPEED LIMIT IN PARK IS 10 MPH
- NO OVERNIGHT CAMPING
- NO OPEN FIRES
- NO GLASS CONTAINERS
- NO LITTERING
- ANIMALS MUST BE LEASHED AT ALL TIMES
- PARKING ALLOWED ONLY IN DESIGNATED AREAS
- NO SWIMMING ALLOWED
- NO CAST NETS ON FISHING PIER
- NO MORE THAN TWO FISHING RODS PER PERSON ON PIER
- NO UNATTENDED CHILDREN UNDER AGE 13 ON PIER

WARNING: VANDALISM WILL BE PROSECUTED

