



**SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF ARANSAS PASS
600 W. CLEVELAND BLVD., ARANSAS PASS, TEXAS
AUGUST 29, 2016 - 7:00 PM**

- 1. CALL TO ORDER.**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE.**
- 3. PRESENTATIONS AND PROCLAMATIONS.**
- 4. BOARD AND COMMISSION APPOINTMENTS.**
- 5. CONSENT AGENDA.**

All of the following items on the Consent Agenda are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council member so requests. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 5.I. Ordinance No. 2016-4164 Amending The Code Of Ordinances By Adding A New Section 2-1.1, Rules Of Decorum And As Part Thereof Adopting Robert's Rules Of Order; And Providing For An Effective Date.

Documents:

[ORD. NO. 2016-4164.PDF](#)

- 5.II. Approval Of Minutes Of August 15, 2016.

Documents:

[08-15-16 REGULAR.PDF](#)

- 6. PUBLIC HEARINGS.**

- 6.I. Year 2016 Tax Rate.
 - a. Second Public Hearing on the Year 2016 Tax Rate.

- b. Ordinance No. 2016-4162 levying upon the assessed valuation of the property within the City of Aransas Pass, Texas subject to taxation, a certain sum upon each one hundred (\$100.00) dollars of valuation sufficient to raise the amount estimated to be requested in the annual budget, less the amount estimated to be received from fines, licenses, and other sources of revenues.

Documents:

[TAX RATE ORDINANCE 2016-4162.PDF](#)

- 6.II. Aransas Pass Operating Budget FY 2016-2017.
- a. Second Public Hearing on the Aransas Pass Operating Budget for FY 2016-2017.
 - b. Ordinance No. 2016-4163 adopting the Annual Budget of the City of Aransas Pass, Texas for Fiscal Year 2016-2017 estimating the revenues for said Fiscal Year; appropriating for the purposes stated the sums set forth in said budget; designating the City Manager as the individual who may make requisitions for encumbrances against appropriations; and directing the City Manager to make necessary entries upon the books and accounts of the City to show the appropriation and allocations herein provided.

Documents:

[BUDGET ORDINANCE 2016-4163.DOCX](#)

- 6.III. Public Hearing On The Petition By Gallagher Builders, Inc., For Annexation
Petition by Gallagher Builders, Inc., to have 24.61 acres of Land annexed into the City of Aransas Pass, TX. The 24.61 acres are out of Lots 1 through 7, Land Block 75, T.P. McCampbell Subdivision and located west of S. Avenue A and north of Highland Avenue.

Documents:

[CITY COUNCIL AGENDA MEMO - HARBOR HEIGHTS ANNEXATION.PDF](#)
[HARBOR HEIGHTS ANNEXATION PETITION SIGNATURES.PDF](#)
[HARBOR HEIGHTS ANNEXATION MAP.PDF](#)
[HARBOR HEIGHTS METES AND BOUNDS.PDF](#)

- 6.IV. Consider And Act On The Petition By Gallagher Builders, Inc., For Annexation
Petition by Gallagher Builders, Inc., to have 24.61 acres of Land annexed into the City of Aransas Pass, TX. The 24.61 acres are out of Lots 1 through 7, Land Block 75, T.P. McCampbell Subdivision and located west of S. Avenue A and north of Highland Avenue.

7. CITY MANAGER.

- 7.I. Consider And Act On Nominations To The Texas Municipal League Intergovernmental Risk Pool Board Of Trustees.

Documents:

[AGENDA MEMO - TML NOMINATION.PDF](#)
[TML NOMINATION.PDF](#)

- 7.II. Consider And Act On Awarding RFP For The Electrical/Plumbing Work Bleacher/Vendor Pad.

Documents:

[AGENDA MEMO PLUMBING.PDF](#)
[BID TAB - PLUMBING.PDF](#)

- 7.III. Consider And Act On Awarding RFP For Chain Link And Privacy Fence Work At Various Areas In Town.

Documents:

8. COMMUNITY ENRICHMENT.

Community Enrichment includes the following: Parks, Civic Center, Aquatic Facility, Library, and Senior Center.

9. DEVELOPMENT SERVICES.

Development Services includes the following: Building Services, Planning, Public Works, and Maintenance.

9.I. Consider And Act On Amendment To Code Of Ordinances

Consider and Act on the ordinance amending the Code of Ordinances Article VIII, Flood Damage Prevention, Section 5-116, Basis for establishing areas of Special Flood Harzard.

Documents:

[AGENDA MEMO - ARTICLE VIII - FLOOD DAMAGE PREVENTION \(1\).PDF](#)
[ORDINANCE - SEC 5-116 - AREAS OF SPECIAL FLOOD HAZARD. \(3\).PDF](#)

10. FINANCE.

Finance includes the following: Utility Billing, Finance, Human Resources, and Meter Reading.

11. INFORMATION TECHNOLOGY.

12. PUBLIC SAFETY.

Public Safety inlcudes the following: Police, Fire, EMS, Harbor, and Emergency Management

12.I. Citywide Camera Network

Consider and Act on allowing the Police Department to seek proposals for a Camera System to monitor several remote locations in the City and improve the camera system at the City Hall and Public Safety Complex.

Documents:

[AGENDA ITEM CAMERAS.PDF](#)
[CAMERALOCATIONS.PDF](#)

12.II. Annual Fire Inspections

Consider and Act on amending the Fire Prevention Code.

Documents:

[AGENDA MEMO - ANNUAL FIRE INSPECTION.PDF](#)
[APFD - PROPOSED FEE SCHEDULE.PDF](#)

13. CITIZEN COMMENTS.

Citizen comments is intended for matters that are not scheduled on the agenda. Please limit presentations to three minutes. A recording is made of the meeting; therefore, please speak into the microphone located at the podium and state your name and address.

14. EXECUTIVE SESSION.

14.I. The City Council May Recess Into Executive Session To Discuss The Following Item Pursuant To Chapter 551 Of The Texas Government Code:

- a. Section 551.071: Consultation with City Attorney: Lloyd W. Richardson (LWR).
- b. Section 551.071: Consultation with City Attorney: Naismith Lawsuit.
- c. Section 551.074: Personnel Matters: City Staff

Reconvene in Open Session to Consider and Act on Findings of Executive Session:

- a. Section 551.071: Consultation with City Attorney: Lloyd W. Richardson (LWR).
- b. Section 551.071: Consultation with City Attorney: Naismith Lawsuit.
- c. Section 551.074: Personnel Matters: City Staff.

15. ADJOURNMENT.

16. POSTING STATEMENT.

I certify that the above notice of meeting was posted at the Aransas Pass City Hall located at 600 W. Cleveland, Aransas Pass, TX 78336 on _____, 2016 at _____ a.m./p.m.

**Mary Juarez
City Secretary**

Persons with disabilities planning to attend this meeting who may need auxiliary services are asked to contact the City Secretary's office at (361) 758-5301, 24 hours in advance of the meeting.

ORDINANCE NO. 2016-4164

AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY ADDING A NEW SECTION 2-1.1 "RULES OF DECORUM" AND AS A PART THEREOF ADOPTING ROBERTS RULES OF ORDER; AND, PROVIDING FOR AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARANSAS PASS:

SECTION 1: That Sec. 2-1.1 entitled "Rules of Decorum" is hereby added to Chapter 2 of the Code of Ordinances of the City of Aransas Pass, and shall read as follows:

"The City Charter, Article III, Section 11 - Rules of Procedure, states that the Council shall determine its own rules of procedure. The City Council of the City of Aransas Pass hereby adopts "Roberts Rules of Order, 11th Edition, to govern the basic order of meetings and additionally adopts the following "Rules of Decorum".

The purpose of the Rules of Decorum are to: 1) to ensure that meetings of the City Council are conducted in a way that allows the business of the City to be effectively conducted, 2) to ensure that members of the public who attend meetings of the City Council can be heard in a fair, impartial and respectful manner, and 3) to ensure that meetings of the City Council are conducted in a way that is open to all viewpoints, yet free from distracting and intimidating behavior.

City Council, city staff and members of the audience shall be courteous, polite and respectful of one another, so that the City Council may hear all sides of an issue and by due deliberation act in the best interest of all citizens.

The Mayor, as Presiding officer, has the primary responsibility for ensuring that the council's rules of procedure are followed and for maintaining the dignity of council meetings.

Rules for Speakers

1. Members of the public may address the City Council at the following times during a meeting:
 - During the citizens comment period.
 - During a public hearing on an agenda item.
2. Speakers must limit their comments to three limits.
3. All comments shall be addressed to the Mayor and City Council and not to the council members as individuals.
4. Inquiries from speakers about matters not listed on the agenda will either be directed to the Staff to follow up, or placed on a future agenda for council consideration.

Rules for Members of the Public

While in the meeting room during a city council meeting, members of the public shall not engage in any of the following:

1. Shouting, unruly behavior, distracting side conversations, or speaking out when another person is talking.
2. Defamation, intimidation, personal affronts, profanity, or threats of violence.
3. Audible use of phones or other electronic equipment.
4. Booing, hissing, foot stomping, parading, or other similar behavior that impedes or disrupts the orderly conduct of meetings.

Enforcement of Rules

The Rules of Decorum will be enforced in the following manner:

1. The Presiding Officer will request that a person who is violating a rule cease the violation.
2. If the violation continues, the Presiding Officer will warn the person that he or she will be required to leave the meeting room if the violation continues.
3. If the violation continues, the Presiding Officer will order the person to leave the meeting room.
4. If the person does not leave the meeting room, the Presiding Officer may order any peace officer at the meeting to remove the person from the meeting room.”

SECTION 2: This ordinance shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this the 29th day of August, 2016.

CITY OF ARANSAS PASS, TEXAS

By: Adan Chapa, Mayor

ATTEST:

Mary Juarez, City Secretary

APPROVED AS TO FORM:

Allen S. Lawrence, City Attorney

STATE OF TEXAS §
COUNTIES OF ARANSAS §
SAN PATRICIO AND NUECES §
CITY OF ARANSAS PASS §

A Regular Meeting of the Aransas Pass City Council was held on Monday, August 15, 2016 in the Aransas Pass City Hall, 600 W. Cleveland Blvd., Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Mayor Adan Chapa, and Council Members Vickie Abrego, Billy Ellis, and Carrie Scruggs were present; Council Member Phillip Hyatt was absent. Also present were City Manager Sylvia Carrillo and City Attorney Allen Lawrence.

1. CALL MEETING TO ORDER.

Mayor Chapa called the meeting to order at 7:00 pm.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG.

Mayor Chapa gave the Invocation and led the Pledge of Allegiance to the United States Flag.

Mayor Chapa announced that Item 4.I will be tabled until August 22, 2016, and that he is deviating from the council agenda and moving Executive Session to beginning of the meeting. A motion was made by Council Member Hyatt to table Item 4.I, seconded by Mayor Pro Tem Ellis, and the motion carried.

14. EXECUTIVE SESSION:

14.I The meeting was recessed into Executive Session at 7:02 pm under the provisions of Section 551, Texas Government Code to discuss the authority of:

- a. Section 551.071 – Consultation with City Attorney: Municipal Court.
- b. Section 551.071 – Consultation with City Attorney: Naismith Engineering.
- c. Section 551.071 – Consultation with City Attorney: Structures for Public Works.
- d. Section 551.071 – Consultation with City Attorney: Redfish Bay Boathouse Lease.

The Council returned from Executive Session at 9:18 pm.

- a. Section 551.071 – Consultation with City Attorney: Municipal Court.

Mayor Chapa announced that no action would be taken on Item 14.Ia.

- b. Section 551.071 – Consultation with City Attorney: Naismith Engineering.

Mayor Chapa announced that no action would be taken on Item 14.Ib.

- c. Section 551.071 – Consultation with City Attorney: Structures for Public Works.

A motion was made by Council Member Hyatt to move forward with litigation on the contractor, seconded by Mayor Pro Tem Ellis, and the motion carried.

- d. Section 551.071 – Consultation with City Attorney: Redfish Bay Boathouse Lease.

Mayor Chapa announced that no action would be taken on Item 14.Ic.

3. PRESENTATION/PROCLAMATIONS:

There were no Presentations.

4. BOARD AND COMMISSION APPOINTMENTS:

4.I. TABLED—Aransas Pass Housing Authority

4.II. Planning and Zoning Commission

A motion was made by Council Member Hyatt to reinstated Kathleen Sweatt, seconded by Council Member Abrego, and the motion carried; Chapa voting No.

4.III. Zoning Board of Adjustment

A motion was made to designate Richard “Sandy” Kubek as a Regular Voting Member, and appoint Cynthia Vasquez as an Alternate Member, seconded by Council Member Abrego, and the motion carried.

5. CONSENT AGENDA:

5.I. Ordinance No. 2016-4161, amending the Zoning Ordinance upon application by the City of Aransas Pass, by changing the Zoning Map in reference to a 223.55-acre tract of land, being Sherwood Forest Subdivision, Country Acres Subdivision, Marshall & Marshall Farm Tracts, Lot 1 through 11, and Lots 12A through 12E, Marshall & Marshall Farm Tracts Unit 2, Lots 1 through 9, T.P. McCampbell Subdivision, Land Block 2, Arm Lot 6, Lots 1-10, T.P. McCampbell Subdivision, Land Block 4, Farm Lot 5, Lots 1-10, T.P. McCampbell Subdivision, Land Block 4, remaining Portions of Farm Lots 1 through 6; T. P. McCampbell Subdivision, Land Block 2, remaining portions of Farm Lots 1 through 6, from “AG” Agricultural District to “MH” Manufactured Home District on Tract 1; “GB” General Business District on Tract 2; and “LI” Light Industrial District on Tract 3; providing for a repealer clause and an effective date.

5.II. Approval of Regular Meeting Minutes of June 20, 2016 and July 11, 2016.

A motion was made by Council Member Hyatt to approve the Consent Agenda, Item 5.I through 5.II, seconded by Mayor Pro Tem Ellis, and the motion carried.

6. PUBLIC HEARINGS:

There were no Public Hearings.

7. CITY MANAGER

7.I. Consider and Act on Resolution No. 2016-786 approving the Advance Funding Agreement for a Transportation Alternatives Program Project by and between the State of Texas, acting through the Texas Department of Transportation, and the City of Aransas Pass, and authorizing the City Manager to execute the agreement.

City Manager Sylvia Carrillo stated that the Texas Department of Transportation had previously award the City a \$1 million dollar grant to build a ten foot Hike and Bike Trail that would connect the Library, Newberry Park and the High School. She added that

this item is for approval of the Advance Funding Agreement to begin the process, and that the City match is approximately \$300,000.

A motion was made by Council Member Hyatt to approve Item 7.I, seconded by Council Member Abrego, and the motion carried.

7.II. Consider and Act on request of John Edward Young to waive penalty and interest for property located at Lot 11, Block 296, S. 7th Street.

7.III Consider and Act on request of John Edward Young to waive penalty and interest on Weed Lot Lien, for property located at Lots 9 – 10, Block 559, 227 N. Arch.

City Manager Carrillo stated that Items 7.II and 7.III are related items and requested by John Young (descendant of Eva Young) to waive the penalty and interest and two properties that relate to the same parcel. She added that the original assessment on the Street Assessment Lien is \$550, and with penalty and interest totals to \$8,500; and the original assessment on the Weed Lot Lien is \$285, and with penalty and interest totals to \$500.

John Young, further explained the liens and provided copies of the original Weed Lot lien and payment.

A motion was made by Council Member Scruggs to waive the penalty and interest on Items 7.II and 7.III, seconded by Council Member Hyatt, and the motion carried.

7.IV. Consider and Act on request from Spirit of Aransas Pass for HOT Funds in the amount of \$10,000 for the 1st Annual Bacon Fest scheduled for October 22 – 23, 2016.

City Manager Carrillo stated that is for a request for HOT funds by Spirit of Aransas Pass in the amount of \$10,000 for the 1st Annual BaconFest, with the proceeds to benefit the Aransas Pass Police and Fire departments.

Council Member Hyatt asked how much does the City receive quarterly in HOT funds, and Ms. Carrillo responded that the City budgets \$250,000 annually, and \$175,000 is earmarked for the Aransas Pass Chamber of Commerce.

A motion was made by Council Member Abrego to approve Item 7.IV, seconded by Mayor Pro Tem Ellis, and the motion carried.

Michael Moore presented the City with a Plaque and thanked the City for their continued support.

7.V. Consider and Act on approving Rules of Decorum.

City Manager Carrillo stated that this is approving Rules of Decorum for council meetings and referred to a recent bid item, which subsequently was reconsidered. She added the City does not have standard Rules and/or Rules of Decorum. She added that Robert's Rules of Order dictates a structure for handling meetings.

A motion was made by Mayor Pro Tem Ellis to approve 7.V., seconded by Council Member Hyatt, and the motion carried.

- 7.VI. Consider and Act on setting a Proposed Tax Rate for Fiscal Year 2016-2017.
- 7.VII. Consider and Act on setting Public Hearings on the Ad Valorem Tax Rate for August 22, 2016 and a second public hearing on August 29, 2016

City Manager Sylvia Carrillo stated that Items 7.VI and 7.VII are related and that both deal with the tax rate. She added that this year, the tax rate necessary to bring in the same amount of money as last year is \$0.688655; and the current tax rate is \$0.680354, which is a difference of about seven one hundreds of a cent, which translates into approximately \$12 in properties that are valued at \$125,000 in Aransas Pass per year. Ms. Carrillo stated that she is recommending adopting the effective tax rate.

Further, City Manager Carrillo stated she is recommending public hearings on August 22, 2016 and August 29, 2016.

A motion was made by Council Member Hyatt to set the tax rate at \$0.688655, seconded by Council Member Abrego, and the motion carried.

A motion was made by Council Member Hyatt setting the public hearings on August 22, 2016 and August 29, 2016, seconded by Council Member Abrego, and the motion carried.

- 7.VIII. Consider and Act on request from Thomas Dutton to disannex the Sherwood Forest Area.

City Manager Sylvia Carrillo stated that a petition was filed in District Court to block the annexation of Sherwood Forest, and the Court ruled in favor of the City. She added that the City has a certain time period in which to provide services in that area. Ms. Carrillo stated that Mr. Dutton has filed a petition to begin disannexation procedures of Sherwood Forest.

Council Member Hyatt asked about the services for this area, and Ms. Carrillo responded that sewer is the only service that is lacking.

Mr. Thomas Dutton, stated that the petition he has filed is not related to the Court case and stated that the annexation did not include a full service plan.

A motion was made by Council Member Abrego to deny the request to disannex, seconded by Mayor Pro Tem Ellis, and the motion carried; Chapa voting No.

- 7.IX. Consider and Act on Tax Resale Property, Suit No. S-06-1031-TX; Account No. 0011-0441-0001-002 and 3152, Lots 1 and 2, Block 441, Original Townsite, City of Aransas Pass, San Patricio County, Texas.

City Manager Carrillo stated that an offer was received in the amount of \$3,500. She stated that the amount due to the City is \$2,418.25 and the City will receive \$516.50, and that the property is located on the corner at 801 S. McCampbell. Ms. Carrillo referred to a map depicting the area.

A motion was made by Council Member Hyatt to approve Item 7.IX, seconded by Mayor Pro Tem Ellis, and the motion carried; Abrego voting No.

7.X. TABLED - Annual Fire Inspections.

City Manager Carrillo stated that she is requesting that this item be tabled to August 22, 2016.

A motion was made by Council Member Abrego to table Item 7.X, seconded by Council Member Hyatt, and the motion carried.

7.XI. Consider and Act on a Design/Build Agreement with H. Lancaster not to exceed \$15,000.

City Manager Carrillo stated that this item is for benches in the downtown area and referred to a photo displaying the bench for an amount not to exceed \$15,000 for approximately 15 benches. Ms. Carrillo added that H. Lancaster is a local company in Aransas Pass. Ms. Carrillo stated that TxDOT has approved as long as the benches are removable in nature.

A motion was made by Council Member Abrego to approve Item 7.XI, seconded by Council Member Hyatt, and the motion carried.

8. COMMUNITY ENRICHMENT:

8.I. Consider and Act on Request for Issuance for Request for Proposals for Carpet at the Aransas Pass Civic Center.

City Manager Carrillo stated that this item relates to the issuance of a request for proposals for carpet in the main area at the Aransas Pass Civic Center.

A motion was made by Council Member Abrego to approve Item 8.I, seconded by Mayor Pro Tem Ellis, and the motion carried; Chapa abstained.

9. DEVELOPMENT SERVICES:

9.I. Consider and Act on Plat No. 1608011-NP04, Burton and Danforth Subdivision, Block T, Lot 6R (OCL) (Final – 18.31 Acres); Plat No. 1699014 –NP05, Aransas Pass Townsite, Block 577, Lot 1R (Final – 0.643).

Director of Development Services Miguel Saldana stated that these Plats are non-public notice, and are considered regular Plats and do not require a public hearing. He stated that they have been reviewed and approved by the Planning and Zoning Commission and are in compliance with State law.

Ms. Carrillo stated that they are non-public notice because they have been non-residential for the last five years.

Mr. Saldana referred to Plat No. 1608011-NP04, Burton and Danforth Subdivision and stated that it is outside the city, and between Mooney Lane and Highway 361; and the proposed development is for an RV Park containing approximately 130 RV spaces and is about an 18 acre tract of land.

Council Member Abrego asked if the street is wide enough, and Mr. Saldana responded that they are 40-foot roadways, and the City is requiring that they dedicate 10 feet on

each of the roadway, but no additional pavement is requirement since it is outside the county. Ms. Carrillo referred to a map depicting the area and added that they would also have to meet the new RV regulations.

Council Member Abrego asked if drawings of the development were submitted, and Ms. Carrillo displayed the proposed layout. A discussion ensued regarding the traffic in an out of the area.

Mr. Saldana then referred to Plat No. 1609014-NP05, Aransas Pass Townsite, located at Goodnight Avenue and Arch Street and stated that the property owners are demolishing the building and plan to build a Retail Center to be anchored by Spanky's. He added the Barber Shop will remain.

A motion was made by Mayor Pro Tem Ellis to approve Plat No. 1608011-NP04 and 1699014-NP05, seconded by Council Member Hyatt, and the motion carried; Abrego voted No on Plat No. 1699014-NP04.

10. FINANCE:

There were no Finance items.

11. INFORMATION TECHNOLOGY:

There were no Information Technology items.

12. PUBLIC SAFETY:

12.I. Consider and Act on approving the Chief of Police to renew the Task Force Agreement between the Aransas Pass Police Department and the Federal Drug Enforcement Administration.

Police Chief Eric Blanchard stated that this is the annual renewal for the Cooperative Agreement with the Drug Enforcement Administration.

A motion was made by Council Member Hyatt to approve Item 12.I, seconded by Mayor Pro Tem Ellis, and the motion carried.

12.II. Consider and Act on approving the Mayor and Chief of Police to enter into an agreement with the Plan of Operations Division for the State of Texas allowing Police Department participation in the excess Department of Defense (DOD) personal property transfer program (1033 Program)

Police Chief Eric Blanchard stated that this item relates to the 1033 Program which is a surplus program with the Department of Defense for government property. The police department is interested in acquiring property for policing operations within the city.

A motion was made by Mayor Pro Tem Ellis to approve Item 12.II, seconded by Council Member Hyatt, and the motion carried.

12.III. Fire Department Stats – June/July 2016.

Fire Chief William Cox provided a report on the statistics for the period June 1 through July 31. He discussed the total responses, annual fire inspections, business occupancies added to ERS, the total hours of certificate training, total hours of in-house training, fire hydrants indexed, fire hydrants flow tested and fire hydrants out of service

total. He also reported on the annual in city hydrant testing and the maintenance program initiated, and report that there were no injuries. Mr. Cox then discussed the total grant money received to date, and grant submitted for assistance.

13. CITIZEN COMMENTS:

Victor Lamas, commented on possible changes to the ordinance for the transfer station as it relates to commercial businesses.

15. ADJOURNMENT

There being no further business to come before the Council, Mayor Chapa adjourned the meeting at 10:22 pm.

Adan Chapa
Mayor

Mary Juarez
City Secretary

Approved on: _____

ORDINANCE NO. 2016-4162

AN ORDINANCE LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY OF ARANSAS PASS, TEXAS SUBJECT TO TAXATION, A CERTAIN SUM UPON EACH ONE HUNDRED (\$100.00) DOLLARS OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUESTED IN THE ANNUAL BUDGET, LESS THE AMOUNT ESTIMATED TO BE RECEIVED FROM FINES, LICENSES, AND OTHER SOURCES OF REVENUES.

WHEREAS, the budget for the Fiscal Year 2016-2017, as prepared by the City Manager and adopted by the City Council, is based upon a combined tax rate of \$0.688655 cents, per each One Hundred (\$100) Dollars assessed valuation; now

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARANSAS PASS, TEXAS,

SECTION 1: There is hereby levied on each One Hundred (\$100.00) Dollars of assessed value of all property both real and personal, within the corporate limits of the City of Aransas Pass, Texas, except such property as may be by law exempt from taxation, a tax rate of \$0.347433 cents per each One Hundred (\$100.00) Dollars assessed valuation for the purpose of meeting the Maintenance and Operation requirements of the General Fund of the City of Aransas Pass, Texas, for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

SECTION 2. In addition to the rate set forth in Section 1 above, there is hereby levied on each One Hundred (\$100.00) Dollars of assessed value of all property, both real and personal, within the corporate limits of the City of Aransas Pass, Texas, except such property as may be by law exempt from taxation, a tax rate of \$0.341222 cents per each One Hundred (\$100.00) Dollars assessed valuation for the purpose of meeting the Interest and Sinking requirements of the General Fund for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

PASSED AND APPROVED BY THE CITY COUNCIL of the City of Aransas Pass, Texas, this the 29th day of August, 2016.

CITY OF ARANSAS PASS, TEXAS

Adan Chapa, Mayor

ATTEST:

Mary Juarez
City Secretary

APPROVED AS TO LEGAL FORM:

Allen S. Lawrence, Jr.
City Attorney

ORDINANCE NO. 2016-4163

AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE CITY OF ARANSAS PASS, TEXAS, FOR THE FISCAL YEAR 2016-2017 ESTIMATING THE REVENUES FOR SAID FISCAL YEAR; APPROPRIATING FOR THE PURPOSES STATED THE SUMS SET FORTH IN SAID BUDGET; DESIGNATING THE CITY MANAGER AS THE INDIVIDUAL WHO MAY MAKE REQUISITIONS FOR ENCUMBRANCES AGAINST APPROPRIATIONS; AND, DIRECTING THE CITY MANAGER TO MAKE NECESSARY ENTRIES UPON THE BOOKS AND ACCOUNTS OF THE CITY TO SHOW THE APPROPRIATION AND ALLOCATIONS HEREIN PROVIDED.

WHEREAS, THE City Charter calls for the adoption of an annual budget, and as adopted, such budget shall constitute an appropriation for the purposes stated, in amounts set forth therein, and authorization of the accounts to be raised by taxation and other means for purposes of the City; and

WHEREAS, the City Council has complied with the requirements of the City Charter with respect to reviewing the budget and public hearings thereon; now

THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARANSAS PASS, TEXAS:

SECTION 1: The budget filed with the City Secretary is hereby adopted as the annual budget of the City of Aransas Pass for the Fiscal Year 2016-2017.

SECTION 2: The estimated revenues of the City of Aransas Pass for said fiscal year are set forth in said budget.

SECTION 3: By the adoption of said annual budget, there is hereby appropriated for the purposes stated therein the sums set forth in various activity accounts. The sum appropriated for each such account is categorized by the following classifications thereof, to-wit: a) Personnel Services, b) Operations, c) Supplies, d) Capital Outlay, and e) Debt Service.

SECTION 4: Requisitions for encumbrances against, and the payment of money out of

the various appropriations described in this Ordinance, shall be made by the City Manager in accordance with the provisions of the City Charter and State Laws.

SECTION 5: The City Manager is hereby directed to make the necessary entries on the books and accounts of the City to show the appropriations and allocations as set forth in this budget.

SECTION 6: The form of the budget is hereby adopted, the estimated revenue therein contained and the appropriations made thereto, as set out in said budget, are hereby approved.

PASSED AND ADOPTED BY THE CITY COUNCIL of the City of Aransas Pass, Texas this the ____ day of _____, 2016.

CITY OF ARANSAS PASS, TEXAS

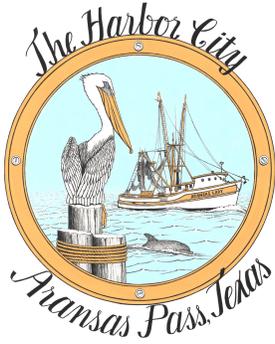
By: _____
Adan Chapa, Mayor

ATTEST:

Mary Juarez, City Secretary

APPROVED AS TO LEGAL FORM:

Allen S. Lawrence, Jr.



CITY OF ARANSAS PASS

AGENDA MEMORANDUM

for the City Council Meeting of August 22, 2016

DATE: August 18, 2016

TO: Honorable Mayor and Council

FROM: Miguel S. Saldaña, A.I.C.P., Director, Development Services Department
msaldana@aransaspasstx.gov

THRU: Sylvia Carrillo, C.P.M., City Manager
scarrillo@aransaspasstx.gov

Agenda Item #: Public Hearing

Title: Annexation by Petition

Public hearing on the petition by Gallagher Builders, Inc. to have 24.61 acres of land annexed into the City of Aransas Pass, TX. The 24.61 acres is out of Lots 1 through 7, Land Block 75, T.P. McCampbell Subdivision, located west of S. Avenue A and north of W. Highland Avenue.

Consider and Act on approving petition by Gallagher Builders, Inc. to have 24.61 acres of land annexed into the City of Aransas Pass, TX. The 24.61 acres is out of Lots 1 through 7, Land Block 75, T.P. McCampbell Subdivision, located west of S. Avenue A and north of W. Highland Avenue.

PURPOSE: To hold a public hearing, then consider and act on the petition of Gallagher Builders, Inc. to annex the property on which the Harbor Heights Planned Development will be built.

BACKGROUND AND FINDINGS:

Gallagher Builders, Inc. is petitioning for annexation of this property so as to provide the proposed Planned Development of Harbor Heights with city services. The submitted petition is Phase 1 of a proposed 4 phase development. The development will be extending water and wastewater into their development.

ALTERNATIVES:

Deny the petition.

OTHER CONSIDERATIONS:

NA

CONFORMITY TO CITY POLICY:

This conforms to City policy

EMERGENCY/NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Development Services & City Manager

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered/ Expended Amount				
This item				
BALANCE				

Fund(s):

Comments:

NA

RECOMMENDATION:

Staff recommends approval.

LIST OF SUPPORTING DOCUMENTS:

- Annexation Map
- Annexation Petition
- Metes and Bounds



August 5, 2016

Mr. Miguel S. Saldaña, A.I.C.P.
Director, Development Services
City of Aransas Pass
601 N. Avenue A
Aransas Pass, TX 78336

RE: Annexation
Harbor Heights Phase 1
Project #E20150.00

Dear Mr. Saldaña:

In accordance with Section 43.028 of the Texas Local Government Code, Gallagher Builders, Inc., the owner of a 24.61 tract of land, as described by metes and bounds in the attached Exhibit, hereby requests formal annexation to the City of Aransas Pass.

I, Ray M. Bridges, P.E., do hereby certify that said 24.61 acre tract meets the following criteria established by Section 43.028.

- (A)(1) The property is less than one-half mile in width.
- (A)(2) The property is contiguous to the annexing municipality, i.e., the City of Aransas Pass.
- (A)(3) The property is vacant and without residents.

If you have any questions, please do not hesitate to contact me at (361) 578-9836 or by email at rbridges@urbanvictoria.com. Thank you for your time and assistance in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ray M. Bridges", is written over a large, stylized blue oval graphic.

Ray M. Bridges, P.E.
Vice President
Urban Engineering

RMB/mp

RMB/mp

I hereby certify that I am a party who hold interest in this property and further certify that the information provided within this request is true and correct. Furthermore, I designate Urban Engineering as my designated agent to act on my behalf in matter related to this request.

Raymond Gallagher
Gallagher Builders, Inc.
Raymond Gallagher, President

8-22-2016
Date

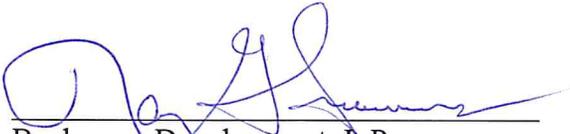
State of Texas:
County of San Patricio

SUBSCRIBED AND SWON TO before me on this 22nd day of August, 2016

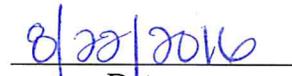
Jennifer L Heard
Notary Public



I hereby certify that I am a party who hold interest in this property and further certify that the information provided within this request is true and correct. Furthermore, I designate Urban Engineering as my designated agent to act on my behalf in matter related to this request.



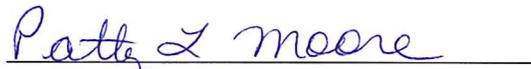
Baybreeze Development, L.P.
Nancy Summers



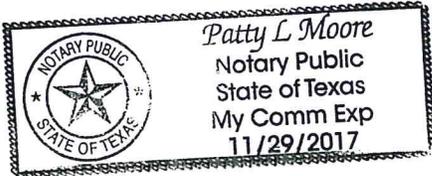
Date

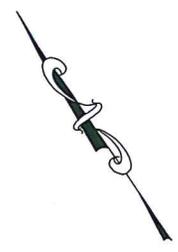
State of Texas:
County of Nueces :

SUBSCRIBED AND SWON TO before me on this 22 day of August, 2016



Notary Public





THIRD ST.

UNIMPROVED RD.

W. MCCLUNG AVE.

24.61 AC
HARBOR HEIGHTS
PHASE I

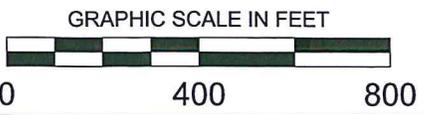
W. DEBERRY AVE.

S. AVENUE A

EBERT AVE.

UNIMPROVED RD.

W. HIGHLAND AVE.



HARBOR HEIGHTS - PHASE I ANNEXATION MAP

ARANSAS PASS, TX



2004 N. Commerce
Victoria, Texas 77901
TREF# F-160

Tel (361) 578-9836
Fax (361) 578-9836
www.urbanvictoria.com
© 2016 URBAN ENGINEERING

**LEGAL DESCRIPTION
24.61 ACRE TRACT**

**THE STATE OF TEXAS}
THE COUNTY OF SAN PATRICIO}**

BEING a 24.61 acre tract of land and being a part of Farm Lots 1, 2, 3, 4, and 5, Land Block 75, and a 0.88 acre strip of land of a platted unimproved roadway, this day described, according to the Plat of the T.P. McCampbell Subdivision, recorded in Volume 11, Pages 21 and 22 of the Map Records of San Patricio County, Texas and being described by metes and bounds as follows:

BEGINNING at an existing 5/8 inch steel rod, at the south corner of Farm Lot 1, Land Block 75, and at the intersection of the northwest right-of-way line of Avenue A, and the northeast right-of-way line of said unimproved roadway, and at the east corner of said 0.88 acre tract, and at a point in the southeast line of the herein described tract;

THENCE, with the northwest right-of-way line of said Avenue A, *South 34°37'30" West*, for a distance of *20.00 feet* to a 5/8 inch steel rod set, with yellow cap stamped URBAN SURVEYING, in the centerline of said unimproved roadway for the south corner of said 0.88 acre tract and the herein described tract, said steel rod set being located, *North 34°37'30" East*, for a distance of *20.00 feet* from the east corner of Farm Lot 1, Land Block 76;

THENCE, with the centerline of said unimproved roadway, *North 55°19'56" West*, for a distance of *1261.68 feet* to a 5/8 inch steel rod set, with yellow cap, at an inside corner of said 0.88 acre tract and the herein described tract;

THENCE, *South 34°37'00" West*, for a distance of *20.00 feet* to a 5/8 inch steel rod set, with yellow cap, in the southwest right-of-way line of said unimproved roadway and at the north corner of Farm Lot 4, Land Block 76, and at the east corner of Farm Lot 5, Land Block 76, and at a corner of the herein described tract;

THENCE, with the southwest right-of-way line of said unimproved roadway and the northeast line of said Farm Lot 5, Land Block 76, *North 55°19'56" West*, for a distance of *330.00 feet* to a 5/8 inch steel rod set, with yellow cap, at the north corner of said Farm Lot 5, and at the east corner of Farm Lot 6, Land Block 76, and at the west corner of the herein described tract;

THENCE, across said unimproved roadway, *North 34°40'04" East*, at *40.00 feet pass* a 5/8 inch steel rod in the northeast right-of-way of said unimproved roadway and in the southwest line of said Land Block 75, and at the south corner of Farm Lot 6, Land Block 75, and at the west corner of said Farm Lot 5, Land Block 75, continuing for a total distance of *43.94 feet* to a 5/8 inch steel rod set, with yellow cap, in the common line of said Farm Lot 6, Land Block 75 and said Farm Lot 5, Land Block 75, and at a corner of the herein described tract;

THENCE, into said Farm Lots 5, 4, 3, 2 and 1, Land Block 75 the following bearings and distances:

South 61°30'21" East, for a distance of *48.59 feet* to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

South 73°21'37" East, for a distance of *56.06 feet* to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

South 74°06'51" East, for a distance of **137.03 feet** to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

South 68°47'58" East, for a distance of **132.49 feet** to a 5/8 inch steel rod set, with yellow cap, at a corner of the herein described tract;

North 24°00'47" East, for a distance of **125.00 feet** to a 5/8 inch steel rod set, with yellow cap, at a corner of the herein described tract in a curve to the left;

THENCE, with said curve to the left, chord bearing **North 68°06'33" West**, chord distance **109.25 feet**, radius **1475.00 feet**, arc distance **109.28 feet**, and a delta angle **04°14'41"**, to a 5/8 inch steel rod set, with yellow cap, at a corner of the herein described tract;

THENCE, continuing into said Farm Lots 5, 4, 3, 2 and 1, Land Block 75 the following bearings and distances:

North 19°46'06" East, for a distance of **50.00 feet** to a 5/8 inch steel rod set, with yellow cap, at the point of curve return of a curve to the right of the herein described tract,

THENCE, with said curve to the right, chord bearing **North 25°36'39" West**, chord distance **21.07 feet**, radius **15.00 feet**, arc distance **23.36 feet**, and a delta angle **89°14'30"**, to a 5/8 inch steel rod set, with yellow cap, at the point of a compound curve to the right of the herein described tract;

THENCE, with said curve to the right, chord bearing **North 27°28'13" East**, chord distance **51.49 feet**, radius **175.00 feet**, arc distance **51.68 feet**, and a delta angle **16°55'14"**, to a 5/8 inch steel rod set, with yellow cap, at a corner of the herein described tract;

THENCE, continuing into said Farm Lots 5, 4, 3, 2 and 1, Land Block 75 the following bearings and distances:

South 46°15'25" East, for a distance of **117.87 feet** to a 5/8 inch steel rod set, with yellow cap, at a corner of the herein described tract;

North 59°40'55" East, for a distance of **79.27 feet** to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

North 77°59'20" East, for a distance of **81.39 feet** to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

South 89°52'27" East, for a distance of **268.88 feet** to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

South 89°01'39" East, for a distance of **54.18 feet** to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

North 79°25'41" East, for a distance of **111.62 feet** to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

North 67°50'25" East, for a distance of **111.62 feet** to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

North 56°15'08" East, for a distance of **55.81 feet** to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

North 53°21'19" East, for a distance of *55.59 feet* to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

North 47°33'41" East, for a distance of *55.59 feet* to a 5/8 inch steel rod set, with yellow cap, at an angle point of the herein described tract;

North 45°41'03" East, for a distance of *43.74 feet* to a 5/8 inch steel rod set, with yellow cap, at a corner of the herein described tract;

South 55°23'00" East, for a distance of *536.92 feet* to a 5/8 inch steel rod set, with yellow cap, at a corner of the herein described tract;

South 34°37'30" West, for a distance of *69.88 feet* to a 5/8 inch steel rod set, with yellow cap, at a corner of the herein described tract and;

South 55°22'30" East, for a distance of *190.00 feet* to a 5/8 inch steel rod set, with yellow cap, in the northwest right-of-way line of said Avenue A, and in the southeast line of said Land Block 75, and at a corner of the herein described tract;

THENCE, with the northwest right-of-way line of said Avenue A, and the southeast line of said Land Block 75, *South 34°37'30" West*, for a distance of *910.09 feet* to **THE POINT OF BEGINNING, CONTAINING 24.61 ACRES** of land more or less.

Reference is made to that Plat accompanying this Legal Description.

Bearings based on Volume 11, Pages 21 and 22 of the Map Records of San Patricio County, Texas.

This survey was completed without the benefit of an abstract of title. There may be easements, or other matters, not described.

The above Legal Description was prepared from an actual survey made on the ground under my supervision in June 2016.


Urban Surveying, Inc.
By: Terry T. Ruddick 7/20/16
Registered Professional Land Surveyor
Texas No. 4943
E20145.1 roadway vacation and phase one 71316





CITY OF ARANSAS PASS

AGENDA MEMORANDUM
City Council Meeting of August 29, 2016

Date: August 26, 2016
To: Mayor and Council
From: Sylvia Carrillo, City Manager
scarrillo@aransaspasstx.gov

Title: Nominations to TML Intergovernmental Risk Pool Board of Trustees

PURPOSE:

Consider and Act on nominations to the TML Intergovernmental Risk Pool Board of Trustees.

BACKGROUND AND FINDINGS:

The TML Intergovernmental Risk Pool is a governing body of our health insurance pool. Each member of the Pool is entitled to vote for Board of Trustees members to serve a six-year term. The ballots are due no later than September 30, 2016. Following are the nominations submitted for council approval:

Place 6: Kyle J. Jung
Place 7: C.J. Wax
Place 8: Jim Cox
Place 9: Andres Garza

ALTERNATIVES:

N/A

CONFORMITY TO CITY POLICY:

This confirms to city policy.

EMERGENCY/NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

City Manager

RECOMMENDATION:

Staff recommends making nominations

LIST OF SUPPORTING DOCUMENTS:

Nomination Form.

8/29/14
agenda

OFFICIAL BALLOT

Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 6 – 9 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2016. Ballots received after September 30, 2016, cannot be counted. **The ballot must be properly signed and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**

PLACE 6

- Mary Gauer** (Incumbent). Ms. Gauer has served on the TML Risk Pool Board of Trustees since 1998 and as Chair from 2010 to 2012. She served on the Harker Heights City Council from 1991 to 1998, and as Mayor from 1998 to 2004. Ms. Gauer serves as an elected citizen member of the Executive Committee of the Central Texas COG. She has served as President of the TML Association of Mayors, Councilmembers and Commissioners and the TML Region 9. She has also served as chair or member of several TML legislative committees.

- Kyle J. Jung**. City Manager for Manvel (Region 14) since January 17, 2012. Mr. Jung has more than 20 years of local government experience working for the cities of Flatonia and Sour Lake as City Manager, cities of Lubbock and Big Spring in various administrative roles, and with the Texas Municipal League. At the Texas Municipal League, he was chiefly responsible for the governance of the Texas City Management Association. Mr. Jung has a Master's degree in public administration with an emphasis in budgeting and personnel management from Texas Tech University.

WRITE IN CANDIDATE:

PLACE 7

Richard Jorgensen. City Manager of Giddings (Region 10). Previously, he served as City Manager for Vidor, Silsbee, and Sour Lake. Mr. Jorgensen has 20 years' experience in city government preparing, coordinating and monitoring the annual fiscal budget. He has also been involved in 4A and 4B economic development corporations for 13 years as either chairman or as a director. He has a Bachelor's degree in business administration and a Master's degree in public administration. He is involved with the Texas City Managers Association, serving on the Board for two years.

C.J. Wax (Incumbent). Mayor of Rockport since 2010. Mr. Wax is the current President of TML and served as the TML Region 11 Board Representative to the TML Board from 2011-15. He has served on the TML Risk Pool Board since 2013. He also has served on the Care Regional Board of Trustees since 2014 (currently as Chairman), on the Texas Windstorm Task Force under Chairman Todd Hunter, and on the Rockport Planning and Zoning Commission from 2009-10. He currently represents Rockport on the Coastal Bend COG, Aransas County Pathways, and Storm Water Advisory Committees.

WRITE IN CANDIDATE:

PLACE 8



Jim Cox. City Administrator for the City of Leonard (Region 13) since October 1, 2015. He previously served as City Administrator in Lindale, Texas, and Groesbeck, Texas. He also served for two terms on the City Council and on the Home Rule Charter Commission for Bay City, Texas. Mr. Cox is active in TCMA serving on the Membership Committee and Small Cities Advisory Board. He is a graduate of the Certified Public Manager Program at Stephen F. Austin University and attended the University of Texas at Arlington majoring in Business Administration.



Andrea M. Gardner. City Manager for the City of Copperas Cove (Region 9) since 2007. Previously, she was the Assistant City Manager/Director of Finance for Copperas Cove, Director of Finance for Pearland, and the Senior Budget Coordinator for Pasadena. She holds a Bachelor's degree in Accounting from the University of Houston and is a Certified Public Manager. Ms. Gardner also serves on the Metropolitan Planning Organization Technical Committee as the City's representative and the Central Texas COG's Executive Committee as a Citizen Liaison.



Larry Melton (Incumbent). Mayor for Odessa (Region 4) from 2001 to 2012. Mr. Melton also served three years as a councilmember. He has served on the TML Risk Pool Board of Trustees since 2009 and as Chair since 2014. He is the Chief Executive Officer of a regional public accounting firm, Johnson, Miller and Company, where he is responsible for all administrative and human resources areas of the firm. Previously, Mr. Melton was in the banking business for approximately 30 years. He is active in the United Way of Odessa and Odessa Chamber of Commerce. In 1993, he was honored as Odessa's outstanding citizen.

WRITE IN CANDIDATE:

PLACE 9

Richard L. Davis. City Manager for Baytown (Region 14) since 2015. Mr. Davis also served as City Manager for West Jordan, Utah; Town Manager for Fountain Hills, Arizona; and City Manager for West Point City, Utah. He has a Bachelor's degree in Public Relations from BYU and a Master's degree in Public Administration from BYU. He is a graduate of the Romney Institute of Public Management (Marriott School of Management) and the recipient of the Lennis M. Knighton Award for high academic achievement. He is a credentialed Municipal Manager by the International City and County Management Association.

Andres Garza (Incumbent). City Manager for the City of Wharton (Region 14) since 1994. Mr. Garza has served on the TML Risk Pool Board of Trustees since 1984, serving as Chair from 1994-1996. He served as the Pearsall City Manager from 1980 to 1994. Mr. Garza has been in public service for over 39 years of which 36 have been as a City Manager. He serves on the TML Small City's Advisory Council, has a BBA degree from Southwest Texas State University, and is a member of TCMA and ICMA.

Rick A. Schroder. City Administrator for the City of Helotes (Region 7) since September 2008. Mr. Schroder also served Helotes as the Economic Development Corporation's Specialist from November 2006 to September 2008. He graduated Magna Cum Laude from Trinity University in 2004 and earned a Master of Public Service and Administration in 2006 from the George H.W. Bush School of Government and Public Service at Texas A&M University. He interned for Congressman Henry Bonilla and for Ron Kaufman, former White House Political Director for President George H.W. Bush.

WRITE IN CANDIDATE:

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness by hand, this _____ day of _____, 2016.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of Political Entity



CITY OF ARANSAS PASS

AGENDA MEMORANDUM

City Council Meeting of August 29, 2016

Date: August 26, 2016
To: Mayor and City Council
From: Sylvia Carrillo, City Manager
scarrillo@aransaspasstx.gov

Agenda Item #: 7.11
Title: Consider and Act on awarding a contract for Plumbing and Electrical Work in Community Park in an amount not to exceed \$116,065.

PURPOSE: To award bid for plumbing and electrical work in Community Park, Shrimporee

BACKGROUND AND FINDINGS: In April 2016 Council approved the release of a Request for Proposals (RFP) for Plumbing and Electrical work in Community Park.

Bid	Company
\$127,600	Scott Electric
\$134,435	FSG
\$116,065	C&I Electric

ALTERNATIVES:

Do not award a bid

OTHER CONSIDERATIONS:

Companies awarded contracts are required to attend Pre-Construction meetings, file appropriate bonds and insurance, as well as adhere to all contract specifications.

DEPARTMENTAL CLEARANCES:

City Manager

FINANCIAL IMPACT: To be paid out of Park Improvements 2014 Bond

Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget	\$1,200,000			
Encumbered/ Expended Amount	\$659,000 + \$254,716 (Prior Item)	Dog Park Construction \$37,000		
This item	\$116,065			
BALANCE	\$170,219			\$133,219

Fund(s):

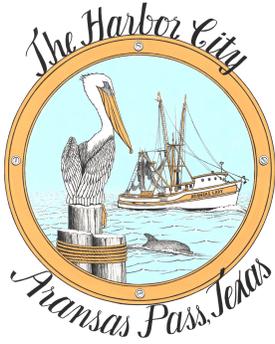
Comments: Balance is \$133,219

RECOMMENDATION:

Staff recommends awarding the contract.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation Forms



CITY OF ARANSAS PASS

AGENDA MEMORANDUM
 City Council Meeting of August 29, 2016

Date: August 26, 2016
 To: Mayor and City Council
 From: Sylvia Carrillo, City Manager
 scarrillo@aransaspasstx.gov

Agenda Item #: 7.III
 Title: Consider and Act on awarding a contract for fencing in an amount not to exceed \$254,716

PURPOSE: To award bid for fencing work in Community Park

BACKGROUND AND FINDINGS: In June 2016, Council approved the release of a Request for Proposals (RFP) for Fencing work in Community Park. Two (2) companies were responsive to the bids, Roland Pena (dba M&M Construction) and Dinero Ventures (dba S&J Fence Company). The bids are as follows:

Portion	Bid	Company
Dog Park	\$10,800	S&J Fence Company
Parking Lot	\$3,770	S&J Fence Company
Skate Park Netting	\$12,000	S&J Fence Company
Batting Cage	\$7,300	S&J Fence Company
Ball Field 1	\$50,200	S&J Fence Company
Ball Field 2	\$55,600	S&J Fence Company
Ball Field 3	\$58,000	S&J Fence Company
Total	\$197,670	
Ball Field 4	\$28,523	M&M Construction
Ball Field 5	\$28,523	M&M Construction
	\$57,046	

ALTERNATIVES:

Do not award a bid

OTHER CONSIDERATIONS:

Companies awarded contracts are required to attend Pre-Construction meetings, file appropriate bonds and insurance, as well as adhere to all contract specifications.

DEPARTMENTAL CLEARANCES:

City Manager

FINANCIAL IMPACT: To be paid out of Park Improvements 2014 Bond

Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget	\$1,200,000			
Encumbered/ Expended Amount	\$659,000			
This item	\$254,716			
BALANCE	\$286,284			

Fund(s):

Comments:

RECOMMENDATION:

Staff recommends awarding the contract.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation Forms

BID TABULATION FORM

City of Aransas Pass

Bid Opening Date: 8/24/2016 Time: 10:00am Project No.: 2016-001
 Bidder: MTM Construction Co. Bid Bond Acceptable (Y/N): AK Submitted
 Project Name: Chain Link and Privacy Fence Work Various Areas in Town \$2,852.30

Part	Part Bid	Alternate(s)	Total
Dog Park			
Parking Lot			
Ball Field 1			
Batting Cage			
Ball Field 2			
Ball Field 3			
Ball Field 4	<u>\$28,523.00</u>		
Ball Field 5	<u>\$28,523.00</u>		
Gate and Alternate 6			
Public Works & Alternate 7			
SP Netting System			

* Bidder will be checked for proper bid bond before bid is opened.
 An unacceptable bid bond will result in bidder disqualification.

Bids Tabulated By: _____

Bid Totals Verified By: Mary Jarry

Recommend Contract be Awarded to:

Contractor _____ for the amount of _____.

BID TABULATION FORM

City of Aransas Pass

Bid Opening Date: 8/24/2016 Time: 10:00am Project No.: 2016-001
 Bidder: Dinero Ventures dba STJ Fence Bid Bond Acceptable (Y/N):
 Project Name: Chain Link and Privacy Fence Work Various Areas in Town

Part	Part Bid	Alternate(s)	Total
Dog Park	\$10,800		
Parking Lot	\$3,770		
Ball Field 1	\$50,200		
Batting Cage	\$7,300		
Ball Field 2	\$55,600		
Ball Field 3	\$58,000		
Ball Field 4	\$47,000		
Ball Field 5	\$47,000		
Gate and Alternate 6	\$3,100	\$1,300	
Public Works & Alternate 7	\$61,400	\$8,200	
SP Netting System	\$12,000		

* Bidder will be checked for proper bid bond before bid is opened.
 An unacceptable bid bond will result in bidder disqualification.

Bids Tabulated By: _____

Bid Totals Verified By: M. Murray

Recommend Contract be Awarded to:

Contractor _____ for the amount of _____.



CITY OF ARANSAS PASS

AGENDA MEMORANDUM

for the City Council Meeting of August 29, 2016

DATE: August 22, 2016

TO: Honorable Mayor and City Council

FROM: Miguel S. Saldaña, A.I.C.P.
Director, Department of Development Services
msaldana@aransaspasstx.gov

THRU: Sylvia Carrillo, City Manager
scarrillo@aransaspasstx.gov

Agenda Item #:

Title: Amend Article VIII – Flood Damage Prevention, of the Code of Ordinances to revise Section 5-116 which addresses the special flood hazard areas.

PURPOSE:

To codify the Flood Insurance Studies for the City of Aransas Pass and accompanying Flood Insurance Rate map (FIRM).

BACKGROUND AND FINDINGS:

The current section that deals with the special flood hazard areas was last updated in 1985. Since then new flood maps have been adopted by the different counties with the exception of Nueces County. The proposed amendment will update the special flood hazard section to include the update Flood Insurance Studies done for the three counties that the City of Aransas Pass is situated.

ALTERNATIVES:

Deny the proposed amendment.

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

Not applicable.

EMERGENCY/NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

None

FINANCIAL IMPACT:

Operating

Revenue

Capital

Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget:				
Encumbered/ Expended Amount				
This item				
BALANCE				

Fund(s):

Comments:

None.

RECOMMENDATION:

Approval of the amendment to Section 5-116 of the Code of Ordinances.

LIST OF SUPPORTING DOCUMENTS:

Ordinance

ORDINANCE _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY REVISING SECTION 5-116 – BASIS FOR ESTABLISHING AREAS OF SPECIAL FLOOD HAZARD, ARTICLE VIII – FLOOD DAMAGE PREVENTION; PROVIDING A REPEALER CLAUSE; AND ,PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARANSAS PASS, TEXAS:

SECTION 1. That the following section of Article VIII – Flood Damage Prevention of the Code of Ordinances is hereby amended by revising the text to read as follows:

* * * * *

Sec. 5-116. - Basis for establishing areas of special flood hazard.

The areas of special flood hazard within the City of Aransas Pass identified by the Federal Emergency Management Agency in the current scientific and engineering report entitled, The Flood Insurance Studies (FIS) for Aransas County and incorporated areas, dated February 17, 2016, San Patricio County and incorporated areas, dated November 4, 2016, and Nueces County and incorporated areas, dated May 4, 1992, with accompanying Flood Insurance Rate (FIRM) dated February 17, 2016, November 4, 2016 and May 4, 1992, respectively, and any revisions thereto are hereby adopted by reference and declared to be a part of this ordinance and any revisions thereto are hereby adopted by reference and declared to be a part of this ordinance. The areas of special flood hazard identified by the Federal Emergency Management Agency in a scientific and engineering report entitled, "The Flood Insurance Study for the City of Aransas Pass, Texas," dated March 4, 1985, with accompanying flood insurance rate maps and flood boundary-floodway maps (FIRM and FBFM) and any revisions thereto are hereby adopted by reference and declared to be a part of this article.

* * * * *

SECTION 2. All ordinances or parts of ordinances in conflict here with are hereby repealed.

SECTION 3. This ordinance shall take effect immediately upon passage.

PASSED AND APPROVED this the _____ day of _____, 2016.

ATTEST:

Mary Juarez
Interim City Secretary

Adan Chapa
Mayor

APPROVED AS TO LEGAL FORM:

Allen Lawrence
City Attorney



CITY OF ARANSAS PASS

AGENDA MEMORANDUM

First Reading Item for the City Council Meeting of [8/29/2016]
Second Reading Item for the City Council Meeting of [N/A]

Date: Thursday, August 25, 2016
To: Sylvia Carrillo, City Manager
From: Chief Eric Blanchard
chief@ap-police.com

Agenda Item #:
Title: Request to go out for proposals on installing a city wide Camera system.

CAPTION:

Consider and act on allowing the Police Department to seek proposals for a camera system to monitor several remote locations in the city and improve the camera system at the City Hall & Public Safety Complex.

PURPOSE:

Provide increased security to city owned property through video monitoring equipment and improve the surveillance at the City Hall Complex.

BACKGROUND AND FINDINGS:

We soon learned the new improvements made to public areas around the city, such as Veteran's Memorial Park, were quickly becoming a target for vandals. Adding surveillance to these areas will provide police a tool to battle these types of crimes and deter vandals from committing them. The proposal would ask for cameras to be installed at the Veteran's Memorial Park, City Park (Johnson Street), Harbor Point Park, and at the City Hall Complex. It would also include a portable surveillance unit that can be moved to target areas and all the necessary technology needed to operate and monitor the system.

ALTERNATIVES:

NA

CONFORMITY TO CITY POLICY:

Upon approval, an RFP will be published in the city paper outlining the requirements listed above.

EMERGENCY/NON-EMERGENCY:

Not an emergency.

DEPARTMENTAL CLEARANCES:

Public Safety,
Finance,
City Manager

FINANCIAL IMPACT:

It's estimated this expense will exceed \$50,000.00.

RECOMMENDATION:

Staff recommends going out for RFP.

LIST OF SUPPORTING DOCUMENTS:

CameraLocations.pdf

Camera Project Locations

Little League / Skate Park



#1 – Little League Park Area PTZ



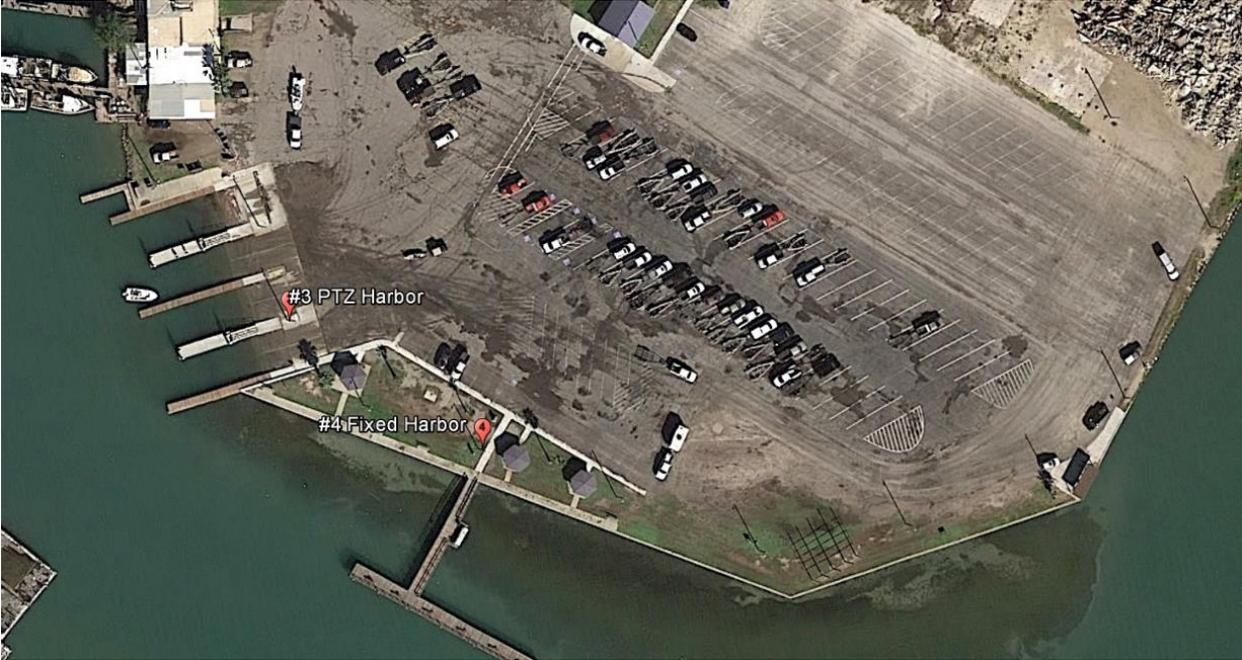
Softball Park



#2 – Softball Park PTZ



Harbor Point Park



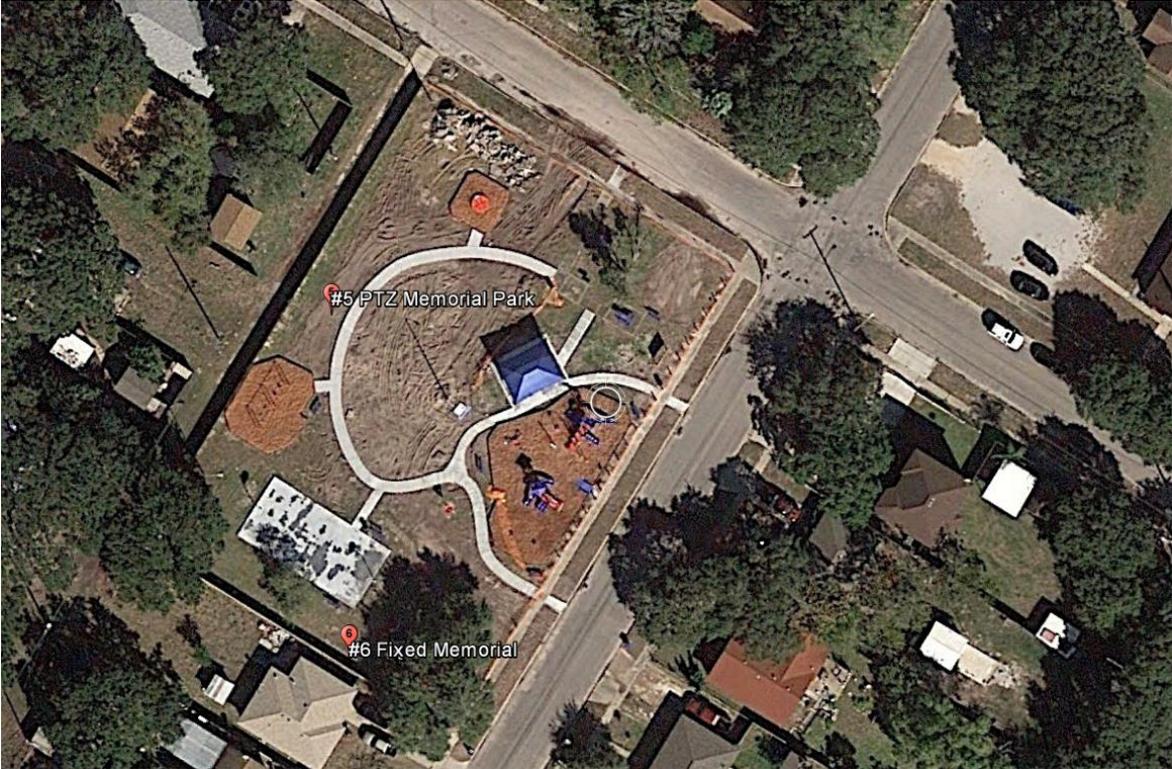
#3 – Boat Ramp PTZ



#4 Harbor Fixed Camera



Veteran's Memorial Park



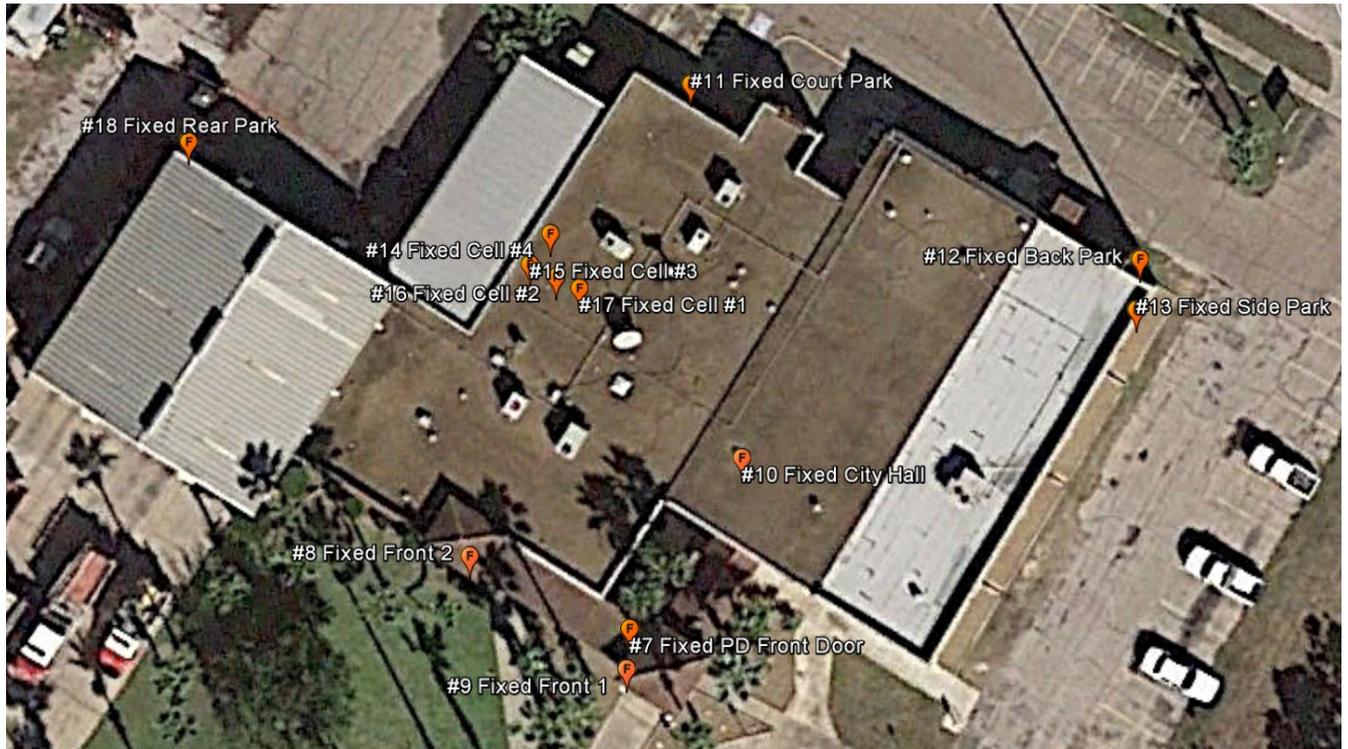
#5 – Memorial Park PTZ



#6 - Memorial Park Fixed



City Offices Complex



#7 – Front Door (Replacement)

#8 – Front Parking Lot #1 (Replacement)

#9 – Front Parking Lot #2 (Replacement)

#10 – City Hall Lobby (Replacement)

#11 – Court Parking Lot (Replacement)

#12 – Rear Parking Lot

#13 – Side Parking Lot

#14 - #17 – Police Department Holding Cells

#18 – Fire Department Rear Parking (Replacement)

#19 – Mobile surveillance unit



GC-RDC Rapid Deploy





CITY OF ARANSAS PASS

AGENDA MEMORANDUM

City Council Meeting of August 29, 2016

Date: August 25, 2016
To: Mayor and City Council
From: Sylvia Carrillo, City Manager
scarrillo@aransaspasstx.gov

Agenda Item #:
Title: Consider and Act on Amending the Fire Prevention Code

PURPOSE: To amend Section 9-20 Adoption of the Fire Prevention Code (a) Annual Inspection by amending the required commercial businesses and time frames and 5-2 (M) Fire Inspection Fees of the municipal code, by amending the amount assessed to all commercial establishments.

BACKGROUND AND FINDINGS:

The Fire Prevention Code was adopted in January of 2013, along with the requirement for annual inspections. The fee adopted was \$125 for inside the City limits and \$150 for outside the City limits. Since that time, staff has received numerous complaints on the onerous task of businesses to not only schedule the inspection, but pay for the required inspection, as well as no differentiation between large and small businesses.

Staff is in agreement that the imposition of a new fee for small, non-hazardous businesses is indeed onerous and agrees to remove the fee requirement. However, the required inspection serves a dual purpose in that it also serves to provide key information in fighting fires and protection of life and assets during a fire. It's important for staff to understand what is being stored in the building, are there any residential components to a potential mixed use building, locations of exits, nearest hydrants, etc. All of this critical information is obtained during the inspection phase and can be used

for pre-incident planning. It will not only help save the potential life of a resident, but also that of staff. Staff is requesting that the fire inspection be required every two (2) years, at no cost to the business, and that only those businesses which are considered target hazards by the International Fire Code or those who request the inspection (daycares, nursing homes, schools, etc. as part of their licensing requirements). Inspection fees should be based upon an industry standard schedule for the inspection. Included in the fee schedule are the fees for new construction, change of occupancies type, and occupancies undergoing significant remodeling. The schedule allows smaller businesses to pay less than that of a high rise hotel.

Sec. 9-20. - Adoption of fire prevention code.

The International Fire Prevention Code, 2012 Edition, and all amendments thereto the whole thereof, save and except such portions as may hereinafter be amended, of which no less than one (1) copy has been and is now filed in the office of the city secretary, is hereby adopted and incorporated as fully as if set forth herein and from the date on which this section shall take effect the provisions thereof shall be controlling with regard to all of the provisions contained therein pertaining to fire prevention within the area of jurisdiction of the city, subject to all amendments and modification hereinafter set forth.

- (a) The fire marshal shall require an annual inspection of all commercial establishments classified as Target Hazard per the 2012 IFC. The fee for such inspections shall be assessed as per the fee schedule set forth in section 5-2 M. of the Code of Ordinances.*
- (b) The fire marshal shall require a biennial inspection (every two years) of all commercial establishments. There shall be no fee for such inspection.*

Sec. 5-2. - Amendments to and modifications of building code; building permit fee schedule.

M. Annual fire inspection fee

Prevention Permit Fee Schedule, as follows:

Inside city limits\$125.00

Outside city limits\$150.00

ALTERNATIVES:

- Leave as is
- Remove the fee
- Leave the annual inspection
- Remove the annual inspection for all establishments
- Remove the annual inspection for low hazard establishments.

OTHER CONSIDERATIONS:

- The Fire Code also helps the ISO rating which impacts residents and their insurance rates throughout the year.
- The annual inspection can help us be more efficient in fighting a fire.

DEPARTMENTAL CLEARANCES:

City Manager, Public Safety Division

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered/ Expended Amount				
This item				
BALANCE				

Fund(s):

Comments:

RECOMMENDATION:

Staff recommends removing the \$125.00 annual fee for low hazard establishments and moving to biennial inspection; also charging fees based on a standard fee schedule rate for high hazard annual inspections and those occupancies requiring annual inspections.

LIST OF SUPPORTING DOCUMENTS:

PowerPoint

Aransas Pass Fire Department
Proposed Fee Schedule - 2016

PERMIT TYPE	INITIAL INSPECTION & ACCEPTANCE TESTING FEE	ANNUAL/BIENNIAL FEE
Airports, Heliports & Helistops	\$100.00	No Fee (biennial)
Assembly, less than 50	\$100.00	No Fee (biennial)
Automatic Sprinklers, Standpipes, & Fire Lines (Testing)	\$100.00 (per visit)	-
Bars	\$100.00	No Fee (biennial)
Business and Merchants, General	\$50.00	No Fee (biennial)
Churches (No Day Care Facility on Premises)	\$100.00	No Fee (biennial)
Combustible Fibers (Storage/Handling)	\$100.00	No Fee (biennial)
Compressed Gas	\$100.00	No Fee (biennial)
Commercial Vent-A-Hood cleaning	\$50.00	No Fee (biennial)
Cryogenic Fluids	\$100.00	No Fee (biennial)
Day Care Facilities (Or Similar Short-term Occupancies)	\$75.00	\$75.00 (annually)
Dry Cleaning Plants	\$100.00	No Fee (biennial)
Educational	\$100.00	\$100.00 (annual)
Exhibits/Trade Shows (Special Events)	No Fee (complaint based inspections)	
Explosives, Blasting Agents and Ammunition Storage	\$150.00	No Fee (biennial)
Explosives, Demolition	\$250.00 (per event)	-
Extinguishing Systems	\$100.00 (per insp.)	No Fee (biennial)
Flammable/Combustible Liquids	\$ 100.00	No Fee (biennial)
Fire Alarm Systems (Per Floor)	\$125.00 (per floor-per test visit)	-
Fire Reports, Upon Request	\$1.00 (per page)	
Fireworks Display (aerial and non-aerial)	\$150.00 (per display)	-
Fire Watch	\$30/hour	
Foster Homes/Group Homes	\$ 50.00	\$50.00 (annual)
Fumigation & Thermal Insecticide Fogging	\$250.00 *may require fire watch	-
Hazardous Chemicals	\$ 100.00	No Fee (biennial)
High Piled Combustible Stock >12'	\$ 100.00	No Fee (biennial)
Hospitals & Nursing Homes	Flat Fee \$250.00 + \$1.20 per bed	\$ 250.00
Liquefied Petroleum Gas - Commercial use	\$ 100.00	No Fee (biennial)
Lumber Storage	\$ 100.00	No Fee (biennial)
Mechanical Refrigeration	\$ 100.00	No Fee (biennial)
Open Burning	No Permitted Inside City Limits	
Organic Coatings	\$100.00 (per visit)	-

Aransas Pass Fire Department
Proposed Fee Schedule - 2016

Plans Review	\$75.00 (per review)	-
Pressure Test (Fuel Storage and/or Product Lines)	\$100.00 (per visit)	-
Re-Inspection, third and subsequent re-inspections	-	\$50.00
Repair Garages	\$100.00	No Fee (biennial)
Restaurants	\$100.00	No Fee (biennial)
Special Handling Fee (Less than 24 hour notice)	-	\$75.00 (per inspection)
Spray Booth – Flammable Finishes	\$100.00	No Fee (biennial)
Temporary Tents & Air Supported Structures. Required for each tent over 400 sq/ft	\$75.00 (per tent and event) max \$250.00	-
Tire Rebuilding Plant	\$100.00	No Fee (biennial)
Underground/Aboveground Fuel Tanks (Installation and/or Removal)	\$100.00 (per inspection)	-
Visuals - Fire Alarm/Automatic Sprinkler (Aboveground/Underground)	\$50.00 (per visit)	-
Wrecking Yard, Junkyard or Waste Handling	\$100.00	No Fee (biennial)